FOOD BANK OF SOUTH JERSEY, INC.

FINANCIAL STATEMENTS

FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022



FOOD BANK OF SOUTH JERSEY, INC.

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of Food Bank of South Jersey, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Food Bank of South Jersey, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Food Bank of South Jersey, Inc. as of December 31, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Food Bank of South Jersey, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Food Bank of South Jersey, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Food Bank of South Jersey, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Food Bank of South Jersey Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and *State of New Jersey Circular 15-08 OMB*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and state financial assistance is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2024, on our consideration of Food Bank of South Jersey, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Food Bank of South Jersey, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Food Bank of South Jersey, Inc.'s internal control over financial reporting and compliance.

Bouman + Company LLP

Bowman & Company LLP Certified Public Accountants

Voorhees, New Jersey June 20, 2024

FOOD BANK OF SOUTH JERSEY, INC. Statements of Financial Position As of December 31, 2023 and 2022

ASSETS		<u>2023</u>		<u>2022</u>
Current assets				
Cash and cash equivalents	\$	4,719,366	\$	8,309,241
Investments		3,988,600		3,994,769
Certificate of deposit		-		15,868
Accounts receivable, net of allowance for credit losses				
of \$34,000 and \$95,000 in 2023 and 2022		193,841		192,451
Grants receivable		328,396		999,278
Interest receivable		47,162		-
Inventory, donated		1,014,863		1,167,631
Inventory, purchased		1,382,218		778,976
Prepaid expenses		279,131		182,951
Total current assets		11,953,577		15,641,165
Cash - restricted		413,814		247,156
Investments, long-term		1,596,495		-
Assets held by community foundation		870,799		610,029
Right-of-use asset - operating leases		925,257		803,892
Property and equipment, net		8,181,469		4,807,960
	\$	23,941,411	\$	22,110,202
LIABILITIES AND NET ASSETS				
Current liabilities	¢	4 400 040	۴	000.000
Accounts payable and accrued expenses	\$	1,108,913	\$	802,886
Current portion of lease liability - operating Refundable advances		169,207		148,951
Refundable advances		1,436,711		4,465,874
Total current liabilities		2,714,831		5,417,711
Long-term liabilities				
Lease liability - operating, net of current portion		756,050		654,941
Total liabilities		3,470,881		6,072,652
Net assets				
Without donor restrictions				
Designated by the board for donated food inventory		1,014,863		1,167,631
Undesignated		18,864,208		14,084,810
Total net assets without donor restrictions		19,879,071		15,252,441
With donor restrictions		591,459		785,109
Total net assets		20,470,530		16,037,550
	\$	23,941,411	\$	22,110,202

FOOD BANK OF SOUTH JERSEY, INC. Statement of Activities For the Year Ended December 31, 2023

	Without donor restrictions				
	Undesignated	Board Designated for Donated Inventory	Total	With Donor Restrictions	Total
Support and revenue Federal and state grants	\$ 18,340,323	\$ 6,077,278	\$ 24,417,601	\$-	\$ 24,417,601
Donated food	φ 10,040,020	15,462,261	15,462,261	ψ -	15,462,261
Donated goods - non-food	_	2,270,126	2,270,126	-	2,270,126
Corporation and foundation grants	2,143,423	2,270,120	2,143,423	-	2,143,423
Contributions	2,250,831	-	2,250,831	615,435	2,866,266
Special events	1,138,350	-	1,138,350	-	1,138,350
Other in-kind contributions	85,401	-	85,401	-	85,401
Investment income	285,059	-	285,059	-	285,059
Change in value of assets held by community	200,000		200,000		200,000
foundation	94,346	-	94,346	-	94,346
Other revenues	12,714	-	12,714	-	12,714
Net assets released from restriction	809,085		809,085	(809,085)	
Total support and revenue	25,159,532	23,809,665	48,969,197	(193,650)	48,775,547
Expenses and losses Program services					
Feedmore	11,777,886	23,871,582	35,649,468	-	35,649,468
Health and wellness	2,315,907	-	2,315,907	-	2,315,907
Children's and seniors programs	3,345,037	90,851	3,435,888		3,435,888
Total program services	17,438,830	23,962,433	41,401,263		41,401,263
Supporting services					
General and administrative	1,038,281	-	1,038,281	-	1,038,281
Fundraising	1,967,811		1,967,811		1,967,811
Total supporting services	3,006,092		3,006,092		3,006,092
Total expenses	20,444,922	23,962,433	44,407,355		44,407,355
Operating income (loss)	4,714,610	(152,768)	4,561,842	(193,650)	4,368,192
Other income (loss)					
Loss on inventory obsolescence	(32,745)	-	(32,745)	-	(32,745)
Unrealized gain on investments	97,533		97,533		97,533
Change in net assets	4,779,398	(152,768)	4,626,630	(193,650)	4,432,980
Net assets, beginning of year	14,084,810	1,167,631	15,252,441	785,109	16,037,550
Net assets, end of year	\$ 18,864,208	\$ 1,014,863	\$ 19,879,071	\$ 591,459	\$ 20,470,530

FOOD BANK OF SOUTH JERSEY, INC. Statement of Activities For the Year Ended December 31, 2022

		Without donor restriction			
Querrat and a survey	Undesignated	Board Designated for Donated Inventory	Total	With Donor Restrictions	Total
Support and revenue Federal and state grants	\$ 9,119,802	\$ 6,100,994	\$ 15,220,796	\$-	\$ 15,220,796
Donated food	φ 3,113,002	12,918,122	12,918,122	φ -	12,918,122
Donated goods - non-food	-	1,861,512	1,861,512	-	1,861,512
Corporation and foundation grants	1.949.554	-	1,949,554	-	1,949,554
Contributions	3,052,073	-	3,052,073	785,109	3,837,182
Special events	1,075,879	-	1,075,879	-	1,075,879
Other in-kind contributions	78,447	-	78,447	-	78,447
Cooperative food sales	141,363		141,363	-	141,363
Investment income	63,432	-	63,432	_	63,432
Change in value of assets held by community	00,102		-		-
foundation	(27,334)	_	(27,334)	_	(27,334)
Other revenues	13,883	-	13,883	_	13,883
Net assets released from restriction	471,920	-	471,920	(471,920)	-
Net assets released nonn restriction	471,920	·	471,920	(471,920)	
Total support and revenue	15,939,019	20,880,628	36,819,647	313,189	37,132,836
Expenses and losses					
Program services					
Feedmore	8,448,633	20,153,668	28,602,301	-	28,602,301
Health and wellness	1,183,051	-	1,183,051	-	1,183,051
Children's and seniors programs	3,277,705	941,513	4,219,218		4,219,218
Total program services	12,909,389	21,095,181	34,004,570		34,004,570
Supporting services					
General and administrative	694,365	-	694,365	-	694,365
Fundraising	1,482,962	-	1,482,962	-	1,482,962
Total supporting services	2,177,327		2,177,327		2,177,327
Total expenses	15,086,716	21,095,181	36,181,897		36,181,897
Operating income (loss)	852,303	(214,553)	637,750	313,189	950,939
Other loss					
Loss on inventory obsolescence	(15,427)	-	(15,427)	-	(15,427)
Unrealized loss on investments	(10,127) (21,190)	-	(10,127) (21,190)		(21,190)
Change in net assets	815,686	(214,553)	601,133	313,189	914,322
Net assets beginning of year	13,269,124	1,382,184	14,651,308	471,920	15,123,228
Net assets end of year	\$ 14,084,810	\$ 1,167,631	\$ 15,252,441	\$ 785,109	\$ 16,037,550

FOOD BANK OF SOUTH JERSEY, INC. Statement of Functional Expenses For the Year Ended December 31, 2023

	Program Services			Support Services				
	Feedmore	Health and Wellness	Children's Family and Seniors	Total Program Services	General and Administrative	Fundraising	Total Support Services	Total
Advertising and marketing	\$ 85	\$ 925	\$ 13,809	\$ 14,819	\$ 13,503	\$ 186,038	\$ 199,541 \$	214,360
Bad debts	-	-	-	-	60,000	-	60,000	60,000
Building occupancy	378,083	72,523	53,786	504,392	6,166	7,997	14,163	518,555
Conferences and meetings	17,093	28,634	3,763	49,490	81,612	20,618	102,230	151,720
Consulting and temporary labor	22,087	34,759	158,002	214,848	69,631	73,569	143,200	358,048
Contributed food distributed - donated	15,700,004	-	-	15,700,004	-	-	-	15,700,004
Contributed food distributed - government grants	5,830,934	-	90,851	5,921,785	-	-	-	5,921,785
Contributed non-food distributed	2,340,644	-	-	2,340,644	-	-	-	2,340,644
Depreciation	400,167	43,626	64,374	508,167	7,243	9,410	16,653	524,820
Dues and subscriptions	7,976	1,713	914	10,603	519	2,133	2,652	13,255
Employee benefits	374,657	193,220	88,535	656,412	118,804	111,735	230,539	886,951
Equipment rental and repairs	26,287	8,750	1,842	36,879	1,350	2,254	3,604	40,483
Food purchases	7,273,337	84,066	2,012,732	9,370,135	-	-	-	9,370,135
Insurance	20,144	11,941	6,774	38,859	9,187	8,289	17,476	56,335
Miscellaneous	34,844	30,503	6,061	71,408	33,849	59,578	93,427	164,835
Non-food purchases	197,372	24,100	6,010	227,482	-	5,022	5,022	232,504
Office and computer supplies	139,674	169,573	40,077	349,324	86,986	82,422	169,408	518,732
Payroll taxes	202,204	120,616	68,316	391,136	39,066	83,802	122,868	514,004
Postage and shipping	586	1,903	644	3,133	1,609	50,927	52,536	55,669
Printing and duplicating	-	22,445	7,599	30,044	-	159,401	159,401	189,445
Professional fees	24,422	64,784	8,358	97,564	30,073	113,157	143,230	240,794
Salaries & wages	2,138,416	1,273,673	705,754	4,117,843	452,217	888,072	1,340,289	5,458,132
Special events	1,111	-	-	1,111	-	70,866	70,866	71,977
Freight	23,302	2,445	3,312	29,059	406	526	932	29,991
Telephone	38,063	17,742	10,630	66,435	5,363	11,544	16,907	83,342
Travel	6,611	37,722	2,964	47,297	5,145	401	5,546	52,843
Vehicle rentals and expense	300,121	59,064	65,085	424,270	10,328	17,644	27,972	452,242
Warehouse equipment	46,451	4,540	6,358	57,349	753	977	1,730	59,079
Warehouse supplies	104,793	6,640	9,338	120,771	4,471	1,429	5,900	126,671
	\$ 35,649,468	\$ 2,315,907	\$ 3,435,888	\$ 41,401,263	\$ 1,038,281	\$ 1,967,811	\$ 3,006,092 \$	44,407,355

FOOD BANK OF SOUTH JERSEY, INC. Statement of Functional Expenses For the Year Ended December 31, 2022

	Program Services			Support Services				
	Feedmore	Health and Wellness	Children's and Seniors Programs	Total Program Services	General and Administrative	Fundraising	Total Support Services	Total
Advertising and marketing	\$-	\$-	\$ 4,916	\$ 4,916	\$ 250	\$ 140,066	\$ 140,316	\$ 145,232
Bad debts	-	-	-	-	8,000	-	8,000	8,000
Building occupancy	218,290	14,180	97,556	330,026	5,249	5,590	10,839	340,865
Conferences and meetings	8,630	13,966	5,886	28,482	67,990	6,139	74,129	102,611
Consulting and temporary labor	44,714	29,693	171,659	246,066	23,939	57,460	81,399	327,465
Contributed food distributed - donated	12,755,891	-	-	12,755,891	-	-	-	12,755,891
Contributed food distributed - government grants	5,323,459	-	941,513	6,264,972	-	-	-	6,264,972
Contributed non-food distributed	2,074,318	-	-	2,074,318	-	-	-	2,074,318
Depreciation	282,157	18,329	126,098	426,584	6,785	7,226	14,011	440,595
Dues and subscriptions	11,391	1,517	2,026	14,934	3,357	501	3,858	18,792
Employee benefits	297,867	103,567	185,323	586,757	46,197	127,702	173,899	760,656
Equipment rental and repairs	8,493	5,736	7,092	21,321	594	966	1,560	22,881
Food purchases	4,433,825	57,114	1,245,959	5,736,898	-	102	102	5,737,000
Insurance	13,694	5,108	8,201	27,003	6,967	4,997	11,964	38,967
Interest	18,111	1,176	8,094	27,381	436	464	900	28,281
Miscellaneous	47,103	10,549	13,103	70,755	14,139	55,489	69,628	140,383
Non-food purchases	536,598	-	3,600	540,198	-	-	-	540,198
Office and computer supplies	96,816	115,437	89,724	301,977	40,358	48,396	88,754	390,731
Payroll taxes	161,762	62,151	96,109	320,022	32,596	58,377	90,973	410,995
Postage and shipping	828	4,636	7,991	13,455	2,145	50,561	52,706	66,161
Printing and duplicating	380	3,275	10,960	14,615	-	195,960	195,960	210,575
Professional fees	23,743	18,538	16,217	58,498	74,136	7,490	81,626	140,124
Salaries & wages	1,799,418	679,947	1,049,595	3,528,960	336,627	639,346	975,973	4,504,933
Special events	-	-	-	-	-	53,954	53,954	53,954
Freight	24,520	1,326	9,122	34,968	488	523	1,011	35,979
Telephone	26,400	9,871	17,132	53,403	3,474	9,656	13,130	66,533
Travel	6,977	6,179	3,388	16,544	5,228	425	5,653	22,197
Vehicle rentals and expense	281,705	13,682	49,291	344,678	12,808	8,784	21,592	366,270
Warehouse equipment	33,918	2,238	15,394	51,550	823	882	1,705	53,255
Warehouse supplies	71,293	4,836	33,269	109,398	1,779	1,906	3,685	113,083
	\$ 28,602,301	\$ 1,183,051	\$ 4,219,218	\$ 34,004,570	\$ 694,365	\$ 1,482,962	\$ 2,177,327	\$ 36,181,897

FOOD BANK OF SOUTH JERSEY, INC. Statements of Cash Flows For the Years Ended December 31, 2023 and 2022

		<u>2023</u>		<u>2022</u>
Cash flows from operating activities	۴	4 400 000	۴	014 000
Change in net assets	\$	4,432,980	\$	914,322
Adjustments to reconcile change in net assets				
to net cash provided by operating activities Depreciation		524,820		440,595
Realized and unrealized gain (loss)		324,820 382,592		440,595 42,242
Donated food and non-food inventory		152,768		302,404
Change in value of assets held by community foundation		(94,346)		(27,334)
Provision on credit losses		60,000		8,000
Amortization of the right-of-use assets - operating leases		(121,365)		271,244
Amortization of debt issuance costs		-		536
(Increase) decrease in				000
Accounts receivable		(61,390)		(6,700)
Grants receivable		670,882		(601,129)
Interest receivable		(47,162)		-
Inventory		(603,242)		(81,554)
Prepaid expenses		(96,180)		(83,590)
Increase (decrease) in		()		(
Accounts payable and accrued expenses		306,027		243,365
Lease liability - operating		121,365		(271,244)
Refundable advances		(3,029,163)		2,929,737
Net cash provided by operating activities		2,598,586		4,080,894
Cash flows from investing activities				
Reinvestment of interest income - certificate of deposit		6,169		(4)
Proceeds from certificate of deposit		15,868		(3,987,512)
Purchases of investments		(2,145,511)		(652,408)
Proceeds from investments		-		47,411
Purchases of property and equipment		(3,898,329)		(317,816)
Net cash used in investing activities		(6,021,803)		(4,910,329)
Cash flows from financing activities				
Principal payments on notes payable		-		(2,288,455)
Net cash used in financing activities				(2,288,455)
Net change in cash		(3,423,217)		(3,117,890)
Cash and cash equivalents - beginning of year		8,556,397		11,674,287
Cash and cash equivalents - end of year	\$	5,133,180	\$	8,556,397
(including \$3,836,338 and \$247,156 reported as restricted at December 31, 2023 and 2022, respectively)	<u></u>	,	<u> </u>	-,,
Cash paid for interest	\$		\$	28,281

Note 1: ORGANIZATION

Food Bank of South Jersey, Inc. (the "Organization") is a non-profit organization operating in Pennsauken, New Jersey. The Organization redirects potentially wasted food to more than 200 member feeding organizations. Its primary mission is to eliminate hunger and malnutrition in Camden, Burlington, Gloucester and Salem counties through various programs.

Feedmore – The solicitation of donations of high quality nutritious surplus foods and nonessentials and providing these at a minimum cost to non-profit agencies who distribute them directly to the needy. The Organization also assists in the development of agencies responsible for directly distributing food and non-food items and extends food bank services to underserved communities within the four counties served.

Health and Wellness – Providing the tools and resources necessary to the four counties served to ensure the people of those counties lead a sustainable healthy life. This is accomplished by hosting classroom instruction and hands-on cooking classes to teach nutritional awareness, implementing physical activity programs, and providing support that impacts the emotional well-being of the people being served.

Children, Family, and Seniors programs – The Organization has established several children and senior programs that include the following: the Kid's Café program which provides several sites where children can receive nutritionally balanced meals, the School Pantry that delivers food to selected schools, Summer Meals which provides breakfast, lunch, and dinner to children throughout the summer, Kids Pack provides prepacked meals for children on weekends, and the Twilight Harvest Box programs in which low-income seniors can receive supplemental food boxes. Also, the Organization advocates the means that will eliminate hunger and malnutrition and the poverty that is their cause by helping with Supplemental Nutrition Assistance Program (SNAP) applications. SNAP is New Jersey's food assistance program that can help to buy groceries needed to eat and be healthy. The Organization can distribute donated and purchased food provided by grants and donated food by individuals, businesses, other non-profit organizations and federal and state government programs.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

<u>Basis of financial statement presentation</u> – The financial statements have been prepared on the accrual basis of accounting and in conformity with the standards promulgated by the American Institute of Certified Public Accountants in its audit guide for non-profit organizations. Financial statement presentation also follows the recommendations of the relevant accounting standards which require the Organization to report information regarding their financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

<u>Use of estimates</u> – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

<u>Operating activities</u> – Operating activities reflect all transactions increasing or decreasing net assets except those items associated with long-term investments such as contributions for endowment and facilities and equipment, investment returns in excess of amounts designated for current operations, and unrealized gains and losses on investments.

<u>Food contributed and distributed</u> – During the year, the Organization distributed 9.4 million pounds of donated food without donor restrictions to qualified charitable feeding programs. Furthermore, approximately 4 million pounds of food was received from the U.S. Department of Agriculture under The Emergency Food Assistance Program (TEFAP), and the Commodity Supplemental Food Program (CSFP) and was distributed to qualified charitable feeding programs.

In the accompanying financial statements, food donations without donor restrictions are valued at \$1.93 and \$1.92 per pound for the years ended December 31, 2023 and 2022, respectively, based on a study completed by Feeding America, Inc. Food received under TEFAP is valued by weight at approximately \$1.43 and \$1.35 per pound for the years ended December 31, 2023 and 2022, respectively, based on the USDA Commodities File Report.

In addition, Food Bank of South Jersey, Inc. is the recipient of a NJ State Food Purchase Program (SFPP) grant in which it receives money to purchase and distribute food. Approximately 765,000 and 842,000 pounds of food was distributed through this program for the years ended December 31, 2023 and 2022, respectively.

<u>Cash and cash equivalents</u> – For the purpose of the statement of cash flows, cash and cash equivalents includes unrestricted time deposits and highly liquid debt instruments with original maturities of three months or less.

<u>Restricted cash</u> – Amounts classified as restricted cash represent deposits received for the State Food Purchase Program and the Emergency Food and Shelter Program.

<u>Accounts receivable</u> – The Organization's accounts receivable consists primarily of amounts due from donors from special events, less an allowance for credit losses. The amount of the allowance for credit losses is a significant estimate used in preparing these financial statements, and it is at least reasonably possible that the amount of the estimate will change within the next year.

<u>Grants receivable</u> – The Organization's grants receivable consists primarily of amounts due from federal and state agencies.

<u>Promises to give</u> – Unconditional promises to give are recognized as revenue in the period received and as assets. They are stated at net realizable value. Conditional promises to give are recognized only when the conditions, on which they depend, are substantially met and the promises become unconditional. The Organization did not have conditional promise to give at December 31, 2023 and 2022.

<u>Investments</u> - The organization records investment purchases of brokered certificates at cost. Thereafter, investments are reported at their fair values in the statements of financial position. Investments that can be readily converted to cash without exit charges are classified as short-term investments and other investments are classified as long-term investments in the statement of financial position. Net investment return/(loss) is reported in the statements of activities and consists of interest and dividend income, realized and unrealized capital gains and losses, less external and direct internal investment expenses.

<u>Certificates of deposit</u> – Certificates of deposit with original maturities greater than three months that are not debt securities are presented separately from other investments. Those with original maturities greater than three months and remaining maturities less than one year are classified as short-term. Those with remaining maturities greater than one year are classified as non-current.

<u>Assets held by community foundation</u> – During 2021 the Organization established a sustainability fund that is held by the Community Foundation of New Jersey and consists of government securities and publicly traded funds. The assets held are reflected in the accompanying financial statements at fair values on the statements of financial position.

<u>Restricted assets</u> – Restricted assets consist of cash and cash equivalents, the use of which is restricted by various funding requirements.

<u>Property and equipment</u> – Land, buildings and building improvements, furniture, equipment and transportation equipment are recorded at cost, except for donated items which are recorded at the fair market value on the date of donation. Depreciation is provided over the estimated useful lives of the assets using the straight-line method. The estimated useful lives are as follows:

Building and building improvements	10-40 years
Furniture, equipment and transportation equipment	5-10 years

Repairs and maintenance, which do not extend the useful lives of the related assets, are expensed as occurred.

<u>Compensated absences</u> – Employees of the Organization are entitled to paid vacation, paid sick days and personal days off depending on scheduled work hours, length of service and other factors. Days earned are accrued annually as an expense. At December 31, 2023 and 2022, the Organization had accrued vacation totaling \$116,947 and \$77,054, respectively. This amount is included in "accounts payable and accrued expense" on the balance sheet.

<u>Net assets</u> – Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net assets without donor restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board has designated, from net assets without donor restrictions, net assets for donated food inventory.

Net assets with donor restrictions – Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Inventory – The Organization maintains a substantial quantity of food items in inventory at all times. This inventory consists primarily of USDA and state donated commodities (valued at approximately \$730,347 and \$574,854 for the years ended December 31, 2023 and 2022, respectively) and other foods and goods donated by third-party suppliers valued at approximately \$284,516 and \$592,777 for the years ended December 31, 2023 and 2022, respectively. Donated inventory items were valued at \$1.93 and \$1.92 per pound for the years ended December 31, 2023 and 2022, respectively, which is the approximate average wholesale value of one pound of donated product at the national level as outlined in the *Product Valuation Survey Methodology*, June 2022 prepared by Feeding America, a national food bank network nonprofit corporation. RSM US LLP, an international accounting firm, has performed certain agreed-upon procedures in accordance with standards established by the American Institute of Certified Public Accountants solely to assist Feeding America with respect to determining the approximate average wholesale value of one pound of donated product at the national level. Their report is available upon request. USDA commodities are valued at \$1.43 and \$1.35 per pound for the years ended December 31, 2023 and 2022, respectively.

In addition, inventory is recorded at cost and includes food items purchased in the Co-Op program, for agencies, or direct distribution. This inventory amount was \$1,382,218 and \$778,976 for the years ended December 31, 2023 and 2022, respectively.

<u>Refundable advances</u> – Refundable advances includes amounts received as grants that are potentially due back to the grantor if conditions aren't met.

<u>Advertising expense</u> – The Organization uses advertising to promote its programs among the audience it serves. The costs of advertising are expensed as incurred. Advertising expense was \$214,360 and \$145,232 for the years ended December 31, 2023 and 2022, respectively.

<u>Functional expense allocation</u> – The costs of providing program and other activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among program services and support services. Such allocations are determined by management on an equitable basis. Salaries and wages, payroll taxes, and employee benefits are allocated based on estimates of time and effort. All other expenses are allocated based on the food distribution percentage of each program.

<u>Income taxes</u> – The Organization claims exemption from federal and state income taxes under section 501(c)(3) of the Internal Revenue Code, and accordingly, do not record a provision for income taxes on related income.

The Organization regularly reviews and evaluates its tax positions taken in previously filed information returns and as reflected in its financial statements, with regard to issues affecting its tax exempt status, unrelated business income, and related matters. The Organization believes that in the event of an examination by taxing authorities, the Organization's positions would prevail based upon the technical merits of such positions. Therefore, the Organization has concluded that no tax benefits or liabilities are required to be recognized in accordance with the new requirements.

Revenue recognition

- Grants Grant revenue includes federal, state, and county grant funding based on grant agreements. The Organization recognizes revenue as eligible expenditures are incurred. Advances from government agencies are recorded as refundable advances. Eligible expenditures incurred in excess of grant fund reimbursements are recorded as receivables. Any of the funding sources may, at their discretion, request reimbursement for expenses or return of funds, or both as a result of any noncompliance with the terms of the grant.
- Corporation and foundation grants The Organization also receives grants from corporations and foundations. These grants may have certain requirements that must be met in order for the organization to recognize the related revenue. When such requirements are not met, any advances are classified as liabilities in the statement of financial position.
- Donated food Donated food is accounted for by weight throughout the year and valued at year-end using the weighted-average wholesale value per pound of food, as determined by an annual study performed by Feeding America (a national organization for food banks).
- Shared maintenance The Organization solicits and distributes donated food to qualified agency charitable feeding programs. These agencies support the Donated Food program by contributing approximately \$0.18 per pound in shared maintenance in 2019 and through mid-March 2020, when it was eliminated due to the COVID-19 pandemic.
- Cooperative food sales The Organization operates a cooperative buying program for its member agencies, where we purchase needed items in large quantities and then resell the food to the member agencies. The Coop Program helps supplement the donated food inventory, enabling the Organization to meet most of the food needs of its member agencies. Due to the COVID-19 pandemic, this food was distributed at no cost to the Organization's member agencies.
- Contributions The Organization records contributions when received as with or without donor restrictions, depending on the existence or nature of any donor restrictions. All donor support is reported as an increase in net assets with or without donor restrictions depending on the nature of the restriction. When a time restriction expires, or when a use restriction is met, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions with donor restrictions whose restrictions are met within the same year as received are reflected as contributions without restrictions in the accompanying financial statements.
- Special events Revenue from special events is recorded equal to the cost of direct benefits to donors and contribution revenue is recognized for the difference.

Revenue recognition (continued)

- Donated services and in-kind donations Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities. However, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Contributed goods are recorded at fair value at the date of donation and are reported as without donor restrictions unless explicit donor stipulations specify how donated assets must be used.
- Other revenues The Organization distributes food to qualified agencies and charges delivery fees as food is distributed. This was suspended in April 2020 due to the COVID-19 pandemic. In addition, the Organization teaches nutrition classes and earns related revenue based on individual corporate agreements, sells scrap pallets and record insurance reimbursements.

Newly adopted accounting pronouncements

Allowance for Credit Losses - In June 2016, the FASB issued guidance (FASB ASC 326) which significantly changed how entities will measure credit losses for most financial assets and certain other instruments that aren't measured at fair value through net income. The most significant change in this standard is a shift from the incurred loss model to the expected loss model. Under the standard, disclosures are required to provide users of the financial statements with useful information in analyzing an entity's exposure to credit risk and the measurement of credit losses. Financial assets held by the company that are subject to the guidance in FASB ASC 326 were service accounts receivable.

The Organization adopted the standard effective January 1, 2023. The impact of the adoption was not considered material to the financial statements and primarily resulted in new/enhanced disclosures only.

Note 3: CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of the following:

_	December 31,				
		<u>2023</u>		<u>2022</u>	
Unrestricted – cash in bank Restricted – State Food Purchase Program	\$	4,719,366	\$	8,309,241	
and Emergency Food and Shelter Program		413,814		247,156	
	\$	5,133,180	\$	8,556,397	

Note 4: LIQUIDITY AND AVAILABILITY

The Organization strives to maintain financial assets to meet 90 days of operating expenses. As part of its liquidity plan, excess cash is invested in money market accounts held at various banks.

The Organization's financial assets available within one year to meet cash needs for general expenditures are as follows at December 31:

	2023	2022
Financial assets:		
Cash and cash equivalents	\$ 5,133,180	\$ 8,556,397
Investments	3,988,600	3,994,769
Accounts receivable	193,841	192,451
Grants receivable	328,396	999,278
Certificates of deposit		15,868
Total financial assets	9,644,017	13,758,763
Less amounts not available to be used within one year:		
Restricted cash	(413,814)	(247,156)
Net assets with donor restrictions – purpose restricted	(591,459)	(785,109)
Financial assets available within one year to meet cash needs		
for general expenditures within one year	\$ 8,638,744	\$ 12,726,498

As disclosed in Note 14, the Organization also has a \$2,500,000 line of credit available for cash flow needs.

Note 5: **PROPERTY AND EQUIPMENT**

Property and equipment consists of the following:

	December 31,				
		<u>2023</u>		2022	
Land	\$	435,462	\$	435,462	
Building and improvements		9,084,946		5,427,949	
Furniture and office equipment		2,608,494		2,461,303	
Transportation equipment		388,614		337,869	
		12,517,516		8,662,583	
Less accumulated depreciation		4,336,047		3,854,623	
Net property and equipment	\$	8,181,469	\$	4,807,960	

Depreciation expense was \$524,820 and \$440,595 for the years ended December 31, 2023 and 2022, respectively.

Note 6: FAIR VALUE MEASUREMENTS AND DISCLOSURES

Fair value is the exchange price that would be received to sell an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. A three-level disclosure hierarchy has been established to indicate the level of judgment used to estimate fair value measurements:

Level 1 – Uses unadjusted quoted prices that are available in active markets for identical assets or liabilities as of the reporting date.

Level 2 – Uses inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.

Level 3 – Uses inputs that are unobservable, supported by little or no market activity and reflect significant management judgment. These values are generally determined using pricing models that utilize management's estimates of market participant assumptions.

The asset's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs. This pricing methodology applies to our Level 1 investments such as fixed income mutual funds and equity securities. The Organization also invests in corporate bonds and CDs traded in the financial markets. These CDs are valued by the custodians of the securities using pricing models based on credit quality, time to maturity, stated interest rates, and market-rate assumptions, and are classified within Level 2.

The table below sets forth, by level, the Organization's financial assets that were accounted for at fair value as of December 31, 2023. The table does not include either cash on hand or assets that are measured at historical cost or any basis other than fair value.

	Fair Value Measurements as of December 31, 2023						
	Total	Quoted prices in active markets for identical assets (Level 1)	Significant observable inputs (Level 2)	Significant unobservable inputs (Level 3)			
Brokered certificates of deposits	\$ 5,585,095	\$-	\$ 5,585,095	<u>\$ -</u>			
	\$ 5,585,095	\$-	\$ 5,585,095	<u>\$</u> -			

Note 6: FAIR VALUE MEASUREMENTS AND DISCLOSURES (continued)

The table below sets forth, by level, the Organization's financial assets that were accounted for at fair value as of **December 31, 2022**. The table does not include either cash on hand or assets that are measured at historical cost or any basis other than fair value.

	 Fair Value Measurements as of December 31, 2022						
	 Total	in ma identi	ted prices active rkets for ical assets evel 1)		Significant bservable inputs (Level 2)	unobs inp	ificant ervable outs vel 3)
Brokered certificates of deposits Equities – stocks	\$ 3,993,170 1,599	\$	- 1,599	\$	3,993,170 -	\$	-
	\$ 3,994,769	\$	1,599	\$	3,993,170	\$	-

Note 7: INVESTMENTS

Investments at fair value consist of the following as of December 31,:

	<u>2023</u>	<u>2022</u>
Brokered certificates of deposit Equities - stocks	\$ 5,585,095 -	\$ 3,993,170 1,599
	\$ 5,585,095	\$ 3,994,769

Investment return is summarized as follows as of December 31:

	<u>2023</u>	<u>2022</u>
Interest and dividend income Realized loss Investment fees	\$ 286,722 6,909 (8,572)	\$ 68,808 (980) (4,396)
Investment income (loss)	285,059	63,432
Net unrealized gains (loss)	 97,533	 (21,190)
	\$ 382,592	\$ 42,242

Note 8: ASSETS HELD BY COMMUNITY FOUNDAT	ON

	Fair Value Measurements at Report Date Using Significant Unobservable Inputs <u>(Level 3)</u>		
Year ended December 31, 2023	Co	ets held by ommunity oundation	
Balance at December 31, 2022 Purchases/contributions of investments Investment return, net	\$	610,029 166,424 94,346	
Balance at December 31, 2023	\$	870,799	

	Fair Va Measurem Report Dat Signific Unobservab <u>(Level</u>		
Year ended December 31, 2022	Co	ets held by ommunity oundation	
Balance at December 31, 2021 Purchases/contributions of investments Investment return, net	\$	27,197 610,166 (27,334)	
Balance at December 31, 2022	\$	610,029	

Note 9: LEASES

<u>Leases</u> - The Organization leases office equipment from various vendors under a non-cancelable lease agreement. The following summarizes the line items in the statements of Food Bank of South Jersey, Inc., which include amounts for operating leases as of December 31, 2023:

On anothing Lagran		<u>2023</u>		<u>2022</u>
Operating Leases Operating lease right-of-use assets	\$	925,257	\$	803,892
Operating lease liabilities – current portion Operating lease liabilities – long-term portion	\$	169,207 756,050	\$	148,951 654,941
	\$	925,257	\$	803,892

The following summarizes the weighted average remaining lease term and discount rate as of December 31,:

<u>2023</u>	<u>2022</u>
5.64 years	5.27 years
2 85%	1 37%

The maturities of lease liabilities as of December 31, 2023 are as follows:

Year Ending December 31:

2024 2025 2026 2027 2028	\$	169,207 190,962 193,994 194,927 127,880
Thereafter		<u>59,657</u>
Total lease payments		936,927
Less: imputed interest		<u>11,370</u>
Present value of lease liabilities		925,257

Supplemental cash flow information related to leases was as follows for the year ended December 31,;

	<u>2023</u>		<u>2022</u>	
Operating cash flows from operating leases	\$	160,130	\$ 158,880	

Note 10: REFUNDABLE ADVANCES

The Organization has recorded refundable advances for contributions where cash has been received but conditions to recognize revenue have not been yet, as described in the table below:

	December 31,				
		<u>2023</u>		<u>2022</u>	
State Grant – NJDA Summer meals program State food purchase program Other advances	\$	866,917 - 344,857 224,937	\$	3,885,464 166,711 - 413,699	
	\$	1,436,711	\$	4,465,874	

Note 11: **RETIREMENT PLAN**

The Food Bank of South Jersey, Inc. has in effect a retirement plan covering all eligible employees. Full time employees are eligible after one full year of service. The Food Bank's contribution was \$149,326 and \$120,863 for the years 2023 and 2022, respectively, which is included in employee benefits.

Note 12: NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for various purposes from the following donors:

	 December 31,				
	<u>2023</u>		2022		
Food purchase	\$ 15,900	\$	10,609		
Time restriction	30,000		287,500		
Program expense	350,429		252,000		
Food collective	82,500		85,000		
New building	12,000				
Sustainability fund	 100,630		150,000		
	\$ 591,459	\$	785,109		

Net assets released from restrictions during the year were \$809,085 and \$471,920 for grants whose donor restrictions were met during the years ended December 31, 2023 and 2022, respectively.

Note 13: IN-KIND CONTRIBUTIONS

<u>Food and non-food</u> – The Organization receives donated and government food, which is recorded as federal and state grants, donated food, and donated – non-food items on the accompanying statement of activities. In-kind food contributions are valued at fair value based on the per pound valuation as described in Note 2. Donated non-food items are measured at estimated fair values.

Note 13: IN-KIND CONTRIBUTIONS (continued)

<u>Other in-kind goods/services</u> – The Organization also receives donated services which include professional fees, computer support, legal, and landscaping services. These services are valued using the fair value of billing rates at the time the services were received.

The Organization's financial statements include the following in-kind contributions revenue and support:

	December 31,				
		<u>2023</u>	2022		
Food and non-food Other in-kind goods/services	\$	23,809,665 85,401	\$	20,880,628 78,447	
	\$	23,895,066	\$	20,959,075	

Note 14: LINE OF CREDIT

The Organization was granted a line of credit in the amount of \$2,500,000 with an interest rate of the floating Wall Street Journal Prime Rate minus .50%, that matures on July 1, 2025. At December 31, 2023 and 2022, \$0 was drawn on the line. The line is secured by a security interest in all business assets on the property excluding real estate owned by the Organization. The Organization is in compliance with the financial covenants of the line of credit agreement. Total interest expense was \$0 at December 31, 2023 and 2022.

Note 15: CONCENTRATION OF CREDIT RISK

The Organization maintains its cash in bank accounts and other financial institutions, which, at times may exceed federally insured limits or collateralized amounts. The Organization has bank accounts that are fully insured through the Intrafi product. The Organization has not experienced any loss in such accounts. As of December 31, 2023 and 2022, the Organization had uninsured cash balances of \$0 and \$8,189,707, respectively.

Note 16: CONTINGENCY

The financial information and conditions included in these financial statements and supplemental information is subject to possible audit by the New Jersey Department of Agriculture which administers both major programs, and other grantors. Failure to fulfill the conditions of the grant could result in the return of funds to the grantors and loss of future grants. Management deems the contingency remote and believes that it has either complied with the conditions of the grants or has implemented appropriate corrective action, where necessary.

The Organization is occasionally involved in certain legal claims arising in the ordinary course of operations. In the opinion of management, all matters are adequately covered by insurance or are without merit.

Note 17: SUBSEQUENT EVENTS

The management of the Organization has evaluated its financial statements for subsequent events through the date that the financial statements were issued. On April 26, 2024, Republic First Bank (doing business as Republic Bank) was closed by the Pennsylvania Department of Banking and Securities, which appointed the Federal Deposit Insurance Corporation (FDIC) as receiver. To protect depositors, the FDIC entered into an agreement with Fulton Bank, National Association of Lancaster, Pennsylvania to assume substantially all of the deposits and purchase substantially all of the assets of Republic Bank. As a result of the acquisition by Fulton bank, the management of the Authority does not expect to incur any losses at this time. As of December 31, 2023, the Organization had deposits on account of \$1,109,570. As part of the Organization's risk mitigation strategy; the banking relationship was moved to another bank prior to the appointment of Republic Bank to the FDIC. As of the audit report date all accounts of Republic Bank have been closed.

Subsequent events were evaluated through June 20, 2024, the date the financial statements were available to be issued.

FOOD BANK OF SOUTH JERSEY, INC. REPORTS AND SCHEDULES REQUIRED BY GOVERNMENT AUDITING STANDARDS AND THE SINGLE AUDIT ACT



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees of Food Bank of South Jersey, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Food Bank of South Jersey, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 20, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Food Bank of South Jersey, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Food Bank of South Jersey, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Food Bank of South Jersey, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Food Bank of South Jersey, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2023-001.

Food Bank of South Jersey, Inc.'s Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on Food Bank of South Jersey, Inc.'s response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. Food Bank of South Jersey, Inc.'s response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Boremon + Company LLP

Bowman & Company Certified Public Accountants

Voorhees, New Jersey June 20, 2024



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND STATE OF NEW JERSEY CIRCULAR 15-08 OMB

To the Board of Trustees of Food Bank of South Jersey, Inc.

Report on Compliance for Each Major Federal and State Program

Opinion on Each Major Federal and State Program

We have audited Food Bank of South Jersey, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and *New Jersey State Grant Compliance Supplement* that could have a direct and material effect on each of Food Bank of South Jersey, Inc.'s major federal and state programs for the year ended December 31, 2023. The Food Bank of South Jersey, Inc.'s major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Food Bank of South Jersey, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal and State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the audit requirements of the State of New Jersey Circular 15-08 OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.* Our responsibilities under those standards, the Uniform Guidance, and State of New Jersey Circular 15-08 OMB are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Food Bank of South Jersey, Inc and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and state program. Our audit does not provide a legal determination of Food Bank of South Jersey, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Food Bank of South Jersey, Inc.'s federal and state programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Food Bank of South Jersey, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the State of New Jersey Circular 15-08 OMB will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Food Bank of South Jersey, Inc.'s compliance with the requirements of each major federal and state program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the State of New Jersey Circular 15-08 OMB, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Food Bank of South Jersey, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Food Bank of South Jersey, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and State of New Jersey Circular 15-08 OMB, but not for the purpose of expressing an opinion on the effectiveness of Food Bank of South Jersey, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2023-001. Our opinion on each major federal program is not modified with respect to these matters.

Government Auditing Standards requires the auditor to perform limited procedures on Food Bank of South Jersey, Inc.'s response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. Food Bank of South Jersey, Inc.'s response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance to a federal or state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance severe than a material weakness in internal control over compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed above, we consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2023-001 to be significant deficiencies.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and State of New Jersey Circular 15-08 OMB. Accordingly, this report is not suitable for any other purpose.

Bouman + Company LLP

Bowman & Company LLP Certified Public Accountants

Voorhees, New Jersey June 20, 2024

FOOD BANK OF SOUTH JERSEY, INC. Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2023

			State or				Expenditures		
	Assistance	Federal Award	Pass-Through			From	From		Passed
	Listing	Identification	Grantor	Grant	Period	Pass-Through	Direct		through to
Federal Grantor / Program Title	Number	Number	Number	From	<u>To</u>	Awards	Awards	Total	Subrecipients
U.S. Department of Agriculture									
Pass through New Jersey Department of Agriculture									
Division of Food and Nutrition									
Food Distribution Cluster:									
The Emergency Food Assistant Program (TEFAP)	10 500	,	,	40/4/0000	0/00/0000	A 0.005 540	•	A 0.005 540	•
Food Commodities - non cash assistance	10.569	n/a	n/a	10/1/2022	9/30/2023	\$ 3,395,543	\$-	\$ 3,395,543	\$ -
Administrative costs	10.568	221NJ824Y8105	n/a	10/1/2022	9/30/2023	122,666	-	122,666	-
Food Commodities - non cash assistance	10.569	n/a	n/a	10/1/2023	9/30/2024	1,398,152	-	1,398,152	-
Administrative costs	10.568	231NJ824Y8105	n/a	10/1/2023	9/30/2024	53,150	-	53,150	-
CCC - non cash assistance	10.569	n/a	n/a	1/1/2023	12/31/2023	412,580	-	412,580	-
Administrative costs - SNAP-TFP Bonus Payment	10.568	211NJ874J7003	n/a	10/1/2022	9/30/2023	272,170		272,170	-
Administrative costs - Reg TEFAP Bonus Payment	10.568	211NJ874J7003	n/a	10/1/2022	9/30/2023	141,166		141,166	-
Pass through Community Food Bank of New Jersey									
Food Distribution Cluster:									
Commodity Supplemental Food Program (CSFP) - non cash assistance	10.565	n/a	n/a	10/1/2022	9/30/2023	47,457	-	47,457	-
Commodity Supplemental Food Program (CSFP)	10.565	221NJ814Y8005	n/a	10/1/2022	9/30/2023	9,956		9,956	
Total Food Distribution Cluster						5,852,840		5,852,840	
Child Nutrition Cluster									
Summer Food Service Program for Children (SFSPC)	10.559	221NJ304N1099	04-3611	10/1/2022	9/30/2023	246,601		246,601	
Total Child Nutrition Cluster						246,601		246,601	
Pass through New Jersey Department of Health									
Division of Family Health Services									
SNAP Cluster									
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	221NJ451Q3903	DFHS20SNA004	10/1/2022	9/30/2023	437,494	-	437,494	
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	231NJ451Q3903	DFHS23SNA007	10/1/2023	9/30/2024	169,599	-	169,599	
Pass through New Jersey Department of Agriculture									
Division of Food and Nutrition									
SNAP Outreach Program	10.561	806418257	806418257	10/1/2022	9/30/2023	101,372	-	101,372	-
SNAP Outreach Program	10.561	806418257	806418257	10/1/2023	9/30/2024	41,707	-	41,707	
Total SNAP Cluster						750.172		750,172	-
CCC - Administrative Costs	10.187	FAFNPV23C0806	n/a	1/1/2023	12/31/2023	64,584		64,584	<u> </u>
Total U.S. Department of Agriculture						6,914,197	-	6,914,197	-
· · · · · · · · · · · · · · · · · · ·						0,011,101		0,011,707	

FOOD BANK OF SOUTH JERSEY, INC. Schedule of Expenditures of Federal Awards (continued) For the Year Ended December 31, 2023

			State or				Expenditures		
	Assistance Listing	Federal Award Identification	Pass-Through Grantor	Grant	Period	From Pass-Through	From Direct		Passed through to
Federal Grantor / Program Title	Number	Number	Number	From	<u>To</u>	Awards	Awards	<u>Total</u>	Subrecipients
U.S. Department of the Treasury Pass through New Jersey Department of Agriculture Division of Food and Nutrition									
Coronavirus State and Local Fiscal Recovery Funds	21.027	20-1892-0-1-806	n/a	1/1/2023	12/31/2023	\$ 294,312	\$ -	\$ 294,312	\$ -
Total U.S. Department of the Treasury						294,312		294,312	
U.S. Department of Homeland Security Pass through Community Planning Advocacy Council									
Emergency Food and Shelter National Board Program - Phase 40	97.024	EMW-2022-FS-00002	n/a	11/1/2021	12/31/2023	70,011	-	70,011	
Total U.S. Department of Homeland Security						70,011		70,011	
U.S. Department of Housing and Urban Development CDBG - Entitlement Grants Cluster									
Community Development Block Grant (CDBG) - Gloucester County	14.218	B-21-UC-34-0109	n/a	9/1/2022	8/31/2022	28,079	-	28,079	-
Community Development Block Grant (CDBG) - Camden County Community Development Block Grant (CDBG) - Camden County	14.228 14.218	B-20-DC-34-0001 3-10-UW-34-0107	CAF 9900235404 CAF 9900232092	4/21/2023 7/1/2022	6/30/2023 6/30/2023	225,000 5.580		225,000 5.580	
Community Development Block Grant (CDBG) - Burlington County	14.218	B-22-UC-34-0001	n/a	9/9/2022	6/30/2023	25,000		25,000	
Community Development Block Grant (CDBG) - Burlington County	14.218	B-23-UC-34-0005	n/a	7/1/2023	9/30/2024	5,796		5,796	
Total CDBG - Entitlement Grants Cluster						289,455		289,455	
Total U.S. Department of Housing and Urban Development						289,455		289,455	
U.S. Department of Health and Human Services Pass through New Jersey Department of Health									
Immunization Cooperative Agreements	93.268	NH23IP922594	DHST22COV030	4/1/2022	6/30/2023	48,670		48,670	
Total U.S. Department Health and Human Services						48,670		48,670	
Total Federal Awards						\$ 7,616,645	\$ -	\$ 7,616,645	\$ -

The accompanying Notes to the Schedule of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule.

FOOD BANK OF SOUTH JERSEY, INC. Schedule of Expenditures of State Financial Assistance For the Year Ended December 31, 2023

State Grantor / Program Title	State Grant Award Number or Account Number	<u>Grant Aw</u> <u>From</u>	<u>vard Period</u> <u>To</u>	Current Year's Grant <u>Expenditures</u>	(Memo Only) Total Grant Expenditures <u>to Date</u>
State of New Jersey Department of Agriculture Division of Food and Nutrition					
State Food Purchase Program (SFPP) - non cash assistance	100-010-3350-064-055020	7/1/2022	6/30/2023	\$ 529,625	\$ 854,403
State Food Purchase Program (SFPP) - non cash assistance	100-010-3350-064-055020	7/1/2023	6/30/2024	138,428	138,428
State Food Purchase Program (SFPP) - administrative cost	100-010-3350-064-055020	7/1/2022	6/30/2023	55,214	94,933
State Food Purchase Program (SFPP) - administrative cost	100-010-3350-064-055020	7/1/2023	6/30/2024	16,139	16,139
				739,406	1,103,903
NJDOA-FBSJ Grant Agreement	N/A	7/1/2022	6/30/2023	10,260,463	12.750.000
NJDOA-FBSJ Grant Agreement	N/A	7/1/2023	6/30/2024	5,508,084	5,508,084
				15,768,547	18,258,084
Office of Homeland Security and Preparedness (OHSP)				14,350	14,350
Total State of New Jersey Department of Agriculture				16,522,303	19,376,337
Total State Awards				\$ 16,522,303	\$ 19,376,337

The accompanying Notes to Financial Statements and Notes to the Schedule of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule.

FOOD BANK OF SOUTH JERSEY, INC. Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance For the Year Ended December 31, 2023

Note 1: GENERAL

The accompanying schedule of expenditures of federal awards and state financial assistance present the activity of all federal and state award programs of the organization. All federal and state awards, with current year activity, received directly from federal, state, and local agencies, as well as federal and state awards passed through other government agencies, are included in the schedule.

Note 2: BASIS OF ACCOUNTING

The accompanying schedules of expenditures of federal awards and state financial assistance are presented using the accrual basis of accounting. This basis of accounting is described in Note 2 to the organization's financial statements. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and State of New Jersey Circular 15-08 OMB. The Organization has elected not to use the 10-percent de minimis indirect cost rate allowed under Uniform Guidance.

Note 3: RELATIONSHIP TO FINANCIAL STATEMENTS

Amounts reported in the accompanying schedule agree, in all material respects, with the amounts reported in related federal and state financial statements.

Note 4: RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree, in all material respects, with the amounts reported in related federal and state financial reports. However, the basis of accounting prescribed by the pass-through agency for the preparation of expenditure reports is different than the accrual basis of accounting. The basic difference between the two bases of accounting is that the equipment purchased with program funds are included as expenditures in the expenditure reports, while GAAP requires these items to be capitalized and depreciated over their useful lives.

Note 5: MAJOR PROGRAMS

Major programs are identified in the Summary of Auditor's Results section of the Schedule of Findings and Questioned Costs.

	Section	1- Summar	y of Auditor's	Results
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Financial Statements				
Type of auditor's report issued		Unmodified		
Internal control over financial reporting:				
Material weaknesses identified?		yes <u>x</u> none noted		
Were significant deficiencies identified that were not considered to be a material weakness?	yes <u>x</u> none noted			
Noncompliance material to financial statements note	ed?	yes <u>x</u> none noted		
Federal Awards				
Internal control over compliance:				
Material weaknesses identified?		yes <u>x</u> none noted		
Were significant deficiencies identified that were not considered to be material weaknesses?	9	yesnone noted		
Type of auditor's report on compliance for major pro-	Unmodified			
Any audit findings disclosed that are required to be r with Section 516 of Title 2 U.S. Code of Federal Uniform Administrative Requirements, Cost Princ Requirements for Federal Awards (Uniform Guid	Regulations Part 200, ciples, and Audit	<u>x</u> yes no		
Identification of major programs:				
CFDA Numbers	Name of F	Federal Program or Cluster		
	Food Distribution Cluster			
10.569	10.569 Emergency Food Assistance Program (Food Commodities)			
10.568	Emergency Food Assistance Program (Administrative Costs)			
10.565	10.565 Commodity Supplemental Food Program			
Dollar threshold used to determine Type A programs	5	\$ 750,000		

Auditee qualified as low-risk auditee?

____yes <u>x</u>no

FOOD BANK OF SOUTH JERSEY, INC. Schedule of Findings and Questioned Costs For the Year Ended December 31, 2023

Section 1- Summary of Auditor's Results (Cont'd)

State Financial Assistance	
Internal control over compliance:	
Material weaknesses identified?	yes <u>x</u> none noted
Were significant deficiencies identified that were not considered to be material weaknesses?	yes <u>x</u> none noted
Type of auditor's report on compliance for major program	s Unmodified
Any audit findings disclosed that are required to be report accordance with New Jersey Circular 15-08 OMB?	ed inyes _ x _none noted
Identification of major programs:	
GMIS Numbers	Name of State Program
N/A NJD	OA-FBSJ Grant Agreement
Dollar threshold used to determine Type A programs	\$ 750,000
Auditee qualified as low-risk auditee?	x yes no

FOOD BANK OF SOUTH JERSEY, INC. Schedule of Findings and Questioned Costs For the Fiscal Year Ended December 31, 2023

Part II- Schedule of Current Year Financial Statement Findings

- NOT APPLICABLE -

Part III - Schedule of Current Year Federal Award and State Financial Assistance Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, questioned costs, related to the audit of major Federal programs, as required by Title 2 U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)

Finding No. 2023-001

Federal Program Information

Food Distribution Cluster

- 10.565 Commodity Supplemental Food Program
- 10.568 Emergency Food Assistance Program (Administrative Costs)
- 10.569 Emergency Food Assistance Program (Food Commodities) Non-cash Assistance

Criteria or specific requirement

OMB Compliance Supplement Requirement E – Eligibility for Subrecipients

7 CFR sections 251.3(c)(2) – Agreements between State agencies and eligible recipient agencies, and between eligible recipient agencies. Prior to making donated foods or administrative funds available, State agencies must enter into a written agreement with eligible recipient agencies to which they plan to distribute donated foods and/or administrative funds. State agencies must ensure that eligible recipient agencies in turn enter into a written agreement with any eligible recipient agencies to which they plan to distribute donated foods and/or administrative funds before donated foods or administrative funds are transferred between any two eligible recipient agencies. All agreements entered into must contain the information specified in paragraph (d) of this section, and be considered permanent, with amendments to be made as necessary, except that agreements must ensure that eligible recipient agencies provide, on a timely basis, by amendment to the agreement, or other written documents incorporated into the agreement by reference if permitted under paragraph (d) of this section, any information on changes in program administration, including any changes resulting from amendments to Federal regulations or policy.

Condition

The Organization was unable to provide a written agreement with local distribution agencies prior to receiving a TEFAP distribution. For one of the 40 agencies selected for testing, the Organization was unable to provide a written TEFAP agreement with the local distribution agency (LDA)

Recommendation

It is recommended that the Organization improve their system of monitoring of LDA contracts to ensure all participating agencies have approved TEFAP contracts prior to receiving TEFAP foods for the entire contract period.

Questioned Costs

None noted

View of the Responsible Officials and Planned Corrective Actions

The Organization has established procedures to set consistent dates for annual in-person trainings and signing of contracts. The Organization will set up a schedule in excel with expiring dates to ensure no TEFAP food is distributed without a contract.

FOOD BANK OF SOUTH JERSEY, INC. Schedule of Findings and Questioned Costs For the Fiscal Year Ended December 31, 2023

Part IV – Status of Prior Year Financial Statement Audit Findings

This section identifies the status of prior-year findings related to the financial statements and Federal and State awards that are required to be reports in accordance with Chapter 6.12 of *Government Auditing Standards*.

- NOT APPLICABLE -