

HOW TO HOST A FOOD DRIVE



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HOW TO HOST A FOOD DRIVE



Food Drive Registration Form

Today's date: _____

Food drive start date: _____

Food drive end date: _____

Company / Organization / Individual Name: _____

Contact Person: _____

Contact Phone: (office) _____ (mobile) _____

Email: _____

Address: _____

City: _____ State: _____ County: _____ Zip: _____

Please check box if food will be collected at other sites:

Type of Organization (please check one):

School Company Organization Family Individual

Hours of Operation: _____

Please Return Completed Form To:

fooddrive@foodbanksj.org

or fax to 856.662.4489

Step 1: Designate A Coordinator

This person (very possibly you) will be responsible for communication with the Food Bank of South Jersey, promoting the food drive, and coordinating the actual collection. You may want to have several people act as a committee, but there should only be one person in contact with the Food Bank. **Please fill out the attached registration form and email fooddrive@foodbanksj.org.**

Step 2: Plan Your Collection & Pick Dates

Holidays are typically when most people lend a helping hand, but food drives are necessary year round. The perfect time for your food drive is NOW. Select a start date that gives you plenty of time for planning and organization. Things to think and plan through are: **Where will you collect the food? How will you display it? How long will you collect?**

Step 3: Make It Fun And Set A Goal

Get creative! Determine how many pounds of food, or how many items you hope to collect. Don't be afraid to think big! When your donation is received it will be weighed and a receipt provided.

Step 4: Print Our Wish List And Spread The Word

Promote your food drive by hanging posters, distributing flyers, and sharing on social media. Consider adding a Virtual Food Drive. Be sure to tag us on social media, **@foodbankSJ #FoodDrive**

Step 5: Virtual Food Drive

Compliment your physical food drive with a virtual drive using this link <https://foodbanksj.org/virtualfooddrive>. Virtual drives are a great way to engage people near and far! Financial donations made outside of the virtual platform should be mailed or delivered to the Food Bank of South Jersey not given to food bank drivers or assigned pick-up partners.

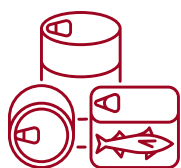
Step 6: Delivery or Pickup

If you drop the food off yourself, you save us time, money and resources.

Our warehouse is located at 1501 John Tipton Blvd, Pennsauken, NJ Monday-Friday 8 a.m.- 2 p.m. If you are unable to deliver, we can arrange a pickup!

Pickup requests should be made as far in advance as possible.

Schedule a Delivery or Pickup by calling 856.662.4884 ext. 131 or emailing fooddrive@foodbanksj.org



When you give to the
Food Bank of South Jersey,
all the donations stay in
South Jersey!



WE CANNOT ACCEPT previously opened containers, repackaged and homemade items, outdated products, or perishables - i.e. breads, pies, cakes, produce, meat (fresh or frozen), items in glass. When choosing food to donate, kindly consider the nutrient value so that our South Jersey children, adults and seniors are receiving healthy and nutritious meals year round.

MOST NEEDED ITEMS:

High Protein Items

- Peanut butter
- Canned tuna or salmon
- Canned chicken or ham
- Beans - canned or dried
- Peanuts, sunflower seeds, almonds

Fruits and Vegetables

- Vegetables (canned)
- Fruit (canned)
- Fruit cups
- Applesauce
- Dried fruit (raisins, cranberries, prunes)

Holiday Items

- Stuffing mix
- Cranberry sauce
- Gravy (canned)
- Instant mashed potatoes (boxed)
- Canned pie fillings

Mixed Items

- Macaroni and cheese
- Canned soups
- Canned stews, chili
- Ravioli, spaghetti, etc.
- Granola bars

Breads and Cereals

- Oatmeal
- Breakfast cereals (large boxes)
- Pancake mix
- Rice
- Pasta (whole grain)

Dairy

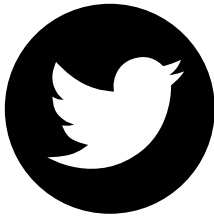
- Shelf - stable milk



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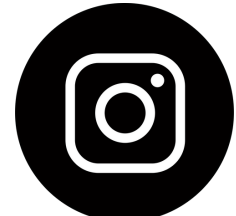
#Importance of Social Media



@foodbankSJ



@foodbankofsouthjersey



@foodbankSJ

- Facebook, Twitter, and Instagram are great tools to help keep donors and advocates up to date
- Share information about your food drive activities on social media to increase awareness and support
- Social media can help spread the word and connect your organization to South Jersey!

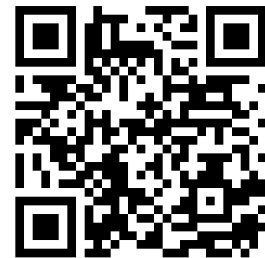
Follow Us, Like Us.

Ask about our Virtual Food Drive opportunities!

DROP FOOD DONATIONS HERE


FOOD BANK
OF SOUTH JERSEY
Food | Nutrition | Sustainability
Live Local. Give Local.

To learn more,
scan here.



856.662.4884 x131



fooddrive@foodbanksj.org



DONATION FORM



(Please print neatly)

Company / Organization / Individual Name: _____

Contact Person: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Previous Donor? Yes No

How did you hear about the Food Bank of South Jersey?

Newspaper TV Radio Flyer/Mail Social Media Other

FOR STAFF USE ONLY

Insert weight for applicable donation(s)

TOTAL WEIGHT

Assorted Food Items

Bakery

Non-Food Items

Meats (Turkey/Ham/Other)

Produce

Monetary
